

# Different categories of staff at *Camp Winadu* and paperwork required for each category

## 1<sup>st</sup> Year American Staff

1. Contract: sign and return two copies **Due:** Prior to void date.
2. Background check, certificate of good conduct from local police dept **Due:** With Contract.
3. 3 References (Click [here](#) for our form) **Due:** Prior to May 1st
4. [CORI form](#) together with a photocopy of a government issued ID, such as drivers license or picture page of passport **Due:** ASAP
5. [Sterling Authorization Release](#) form **Due:** ASAP
6. [Medical Form](#) **Due:** Prior to May 1<sup>st</sup>
7. [Health History Form](#) **Due:** Prior to May 1<sup>st</sup>
8. [Staff Medical Insurance and RX form](#) **Due:** With medical prior to May 1st

## 1<sup>st</sup> Year International Staff coming to camp on a Camp Group J1 Visa

1. Contract, sign and return two copies **Due:** Prior to void date.
2. Background check, certificate of good conduct from local police dept **Due:** with Contract.
3. 3 References (Click [here](#) for our form) **Due:** prior to May 1st
4. [CORI form](#) together with a photocopy of a government issued ID, such as drivers license or picture page of passport **Due:** ASAP
5. [Medical Form](#) **Due:** Prior to May 1<sup>st</sup>
6. [Health History Form](#) **Due:** Prior to May 1<sup>s</sup>
7. J1 Visa application submitted to Camp Group as soon as I receive your signed contract

## 1<sup>st</sup> Year International Staff coming through an Agency such as Camp America, Camp Leaders, Interexchange or CCUSA

1. Contract, sign and return two copies **Due:** Prior to void date.
2. [CORI form](#) together with a photocopy of a government issued ID, such as drivers license or picture page of passport **Due:** ASAP

## **Medical Insurance Coverage for all categories.**

### **American Staff**

You must complete the Staff Medical Insurance and RX Form and return it with a photocopy of both sides of your insurance card.

### **International Staff on a CampGroup J1 Visa**

If you have a Camp Group Visa, you will receive medical insurance coverage along with your visa.

### **International Staff coming to camp through an agency**

If you are coming through Camp America, Camp Leaders, Interexchange or CCUSA you will receive medical insurance through these agencies.